

# BUDGET OF THE TOWN

OF: AMHERST NH

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2012 to June 30, 2013

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 30, 2012

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*[Signature]*  
*Dough B*  
*[Signature]*

*[Signature]*  
*[Signature]*  
 \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive		326031	158733	348109	
4140-4149	Election, Reg. & Vital Statistics		129555	64109	131134	
4150-4151	Financial Administration		260619	132819	262587	
4152	Revaluation of Property		221783	171345	179514	
4153	Legal Expense		76000	48887	64001	
4155-4159	Personnel Administration		154400	104714	162227	
4191-4193	Planning & Zoning		237967	121766	207860	
4194	General Government Buildings		273917	115902	300754	
4195	Cemeteries		46144	24571	44118	
4196	Insurance		81480	78977	79097	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
<b>PUBLIC SAFETY</b>						
4210-4214	Police		2020872	976708	2181688	
4215-4219	Ambulance		493102	252206	519910	
4220-4229	Fire		488255	299736	509924	
4240-4249	Building Inspection					
4290-4298	Emergency Management		7715	7055	7715	
4299	Other (Incl. Communications)		379195	168195	381687	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration		367014	167429	369673	
4312	Highways & Streets		2550846	1358256	2653808	
4313	Bridges					
4316	Street Lighting		26680	11160	30008	
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection		300908	221153	300908	
4324	Solid Waste Disposal		290730	147418	281613	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
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<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration		1941	930	1983	
4414	Pest Control		400	400	401	
4415-4419	Health Agencies & Hosp. & Other		52496	24590	47590	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.		21750	19559	21702	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation		353670	198448	376998	
4550-4559	Library		816434	427595	826328	
4583	Patriotic Purposes		9000	4000	8500	
4589	Other Culture & Recreation		455	284	255	
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources		8000	8369	8000	
4619	Other Conservation					
<b>REDEVELOPMENT &amp; HOUSING</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes		327490	80000	560824	
4721	Interest-Long Term Bonds & Notes		109205	39662	232780	
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
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<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.		2100260			
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			12534314		11101696	

Use page 5 for special and individual warrant articles.



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		50000	45000	50000
3180	Resident Taxes				
3185	Timber Taxes		3000		3000
3186	Payment in Lieu of Taxes		24239	27070	27070
3189	Other Taxes			1339	1
3190	Interest & Penalties on Delinquent Taxes		150100	34486	150100
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		155000	42860	157200
3220	Motor Vehicle Permit Fees		2051200	839283	2034200
3230	Building Permits		129800	39367	113603
3290	Other Licenses, Permits & Fees		21460	5621	20960
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		1300		1100
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		500322	500322	500322
3353	Highway Block Grant		329312	202719	280064
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		22		22
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		446	2078	446
3379	<b>FROM OTHER GOVERNMENTS</b>		70200		75925
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		375626	158074	379700
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		6000	2214	6001
3502	Interest on Investments		30000	2301	24000
3503-3509	Other		9604	2895	7104

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		14230		
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes		2100260		
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		190000		
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			6212121	1905629	3830818

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	12534314	11101696
Special Warrant Articles Recommended (from page 5)	\$46,230	\$252,000
Individual Warrant Articles Recommended (from page 5)	\$40,000	\$374,223
<b>TOTAL Appropriations Recommended</b>	12620544	11727919
Less: Amount of Estimated Revenues & Credits (from above)	6212121	3830818
<b>Estimated Amount of Taxes to be Raised</b>	6408423	7897101

See separate instructions



**AMHERST TOWN WARRANT  
THE STATE OF NEW HAMPSHIRE  
MARCH 13, 2012**

To the inhabitants of the Town of Amherst in the County of Hillsborough and the State of New Hampshire, qualified to vote in town affairs:

You are hereby notified that the Annual Meeting of Amherst will be held, in accordance with Senate Bill 2 (NH RSA 40:13). The first session, to transact all business other than voting, is on Wednesday, February 8, 2012 at 7:00 PM at the Souhegan High School Auditorium. The second session, voting by official ballot at the p polls is on Tuesday, March 13, 2012 at the Souhegan High School from 6:00 AM to 8:00 PM.

**ARTICLE 21:** To choose all necessary Town Officers for the ensuing terms as follows:

- 2 Selectmen for 3 Years
- 2 Library Trustees for 3 Years
- 1 Cemetery Trustee for 3 Years
- 2 Zoning Board of Adjustment Members for 3 Years
- 1 Trustee of the Trust Funds for 3 Years
- 1 Moderator for 2 Years
- 1 Supervisor of the Checklist for 6 Years
- 1 Treasurer for 3 Years

**ARTICLE 22: Purchase of Land**

To see if the Town will vote to raise and appropriate the sum of \$180,000 for the purpose of funding the purchase of a tract of land consisting of 6.5 acres of land, more or less, identified as NH Route 101 Limited Access Right-of-Way on Amherst Tax Map 3 adjacent to Lot 29, from the State of New Hampshire, as well as related costs of acquisition, and to authorize the Board of Selectmen to enter into an agreement on such terms and conditions as they deem fit to acquire said real estate.

This article is a special warrant article pursuant to RSA 32:7 and shall be non-lapsing until June 30, 2014 and shall be non-transferable.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 23: Ambulance Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of twenty-two thousand dollars (\$22,000) to be added to the Ambulance Capital Reserve Fund previously established.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 24: Operating Budget**

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth herein, totaling \$11,101,696. Should this article be defeated the default budget shall be \$10,853,361 which is the same as last year with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 25: Communications Center Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Communications Center Capital Reserve Fund previously established.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 26: Town Computer System Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Town Computer System Capital Reserve Fund previously established.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 27: Elderly, Blind, and Disabled Exemption**

To see if the Town will vote to modify the elderly, blind, and disabled exemptions from property tax in the Town of Amherst, based on assessed value, for qualified taxpayers to be as follows:

For elderly persons:

- 65 years of age up to 74 years inclusive, an exemption of \$71,000 (formerly \$88,000);
- 75 years of age up to 79 years inclusive, an exemption of \$107,000 (formerly \$132,000);
- 80 years of age or older, an exemption of \$142,000 (formerly \$176,000); and

For blind persons of any age:

- an exemption of \$35,000 (formerly \$43,000); and

For disabled persons of any age:

- an exemption of \$61,000 (formerly \$75,000).

To qualify for any of the above exemptions, a person must have been a New Hampshire resident for at least three (3) years (5 years for the disabled person), own real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years.

In addition, the taxpayer must, for the elderly and the disabled exemptions only:

- have a net income of not more than \$41,760 (formerly \$36,760), or if married, a Combined net income of less than \$57,000 (formerly \$52,000); and

- own assets not in excess of \$150,000 excluding the value of the person's residence in accordance with RSA 72:39-a.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 28: Lease/Purchase of Rescue/Pumper for Fire Department**

To see if the Town will vote to authorize the Selectmen to enter into a three year lease/purchase Agreement for the purpose of leasing a replacement Rescue/Pumper for the Fire Department, and to raise and appropriate the sum of \$154,223 for the first year's payment for that purpose. This Lease agreement will contain an escape clause.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 29: Road Maintenance**

To see if the Town will vote to raise and appropriate the sum of \$100,000 for road maintenance. Assuming passage of this article, it is the Board's intention to place a similar amount in the operating Budget in subsequent years.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 30: Emergency Generators**

To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) to purchase two (2) replacement generators for the Police/EMS/Emergency Operations Center and at the DPW Garage.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 31: Assessing Revaluation Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Assessing Revaluation Capital Reserve Fund previously established.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 32: Public Health Mosquito Surveillance and Control Program**

To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to continue with a Public Health Mosquito Surveillance and Control Program. This Program is designed to monitor and help prevent the presence of mosquito borne vector diseases in accordance with the State of New Hampshire Arboviral Surveillance Prevention and Control Guidelines.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 33: Discontinuance of a Portion of North Street (By Petition)**

Shall the Town vote to discontinue a portion of North Street, pursuant to RSA 231:43, as follows: That section of North Street, commencing at a point 45+/- feet northerly of Founder's Way, thence Northerly approximately 2,450 +/- feet to Lyndeborough Road and release the access rights over Tax lots 5-59-21, 5-60 & 5-60-1, upon construction of a public trail-head parking area south of point of commencement.

*(The Board of Selectmen unanimously recommends a yes vote.)*

**ARTICLE 34:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows:

NO. 1: ARTICLE IV, Section 4.16 Open Space Plan,

Paragraph 4.16.5: Change lot width in the Residential / Rural Zone and in the Northern Rural and Northern Transitional Zones.

Paragraph 4.16.6: Change front setback in the Residential / Rural Zone and in the Northern Rural and Northern Transitional Zones.

Paragraph 4.16.7: Change side and rear setbacks in the Residential / Rural Zone and in the Northern Rural and the Northern Transitional Zones.

**ARTICLE 35:** Are you in favor of the adoption of Amendment No. 2 as proposed by petition for the town zoning ordinance as follows:

ARTICLE VI, ADMINISTRATION (by petition)

Section 6.2 Building Permits, Certificates of Occupancy, Earth Removal Permits

6.2.1.1 No building or structure shall hereafter be erected, structurally altered or demolished until a building or demolition permit shall be issued by the Selectmen or their authorized agents, the Building Inspector or Planning Director, stating that the building or structure, and use of land comply with the regulations of this Ordinance and all building and health laws and Ordinances. 3-14-78

6.2.11 Demolition Review

6.2.11.1 Definitions: All words and phrases used in this section shall have the same meaning as defined elsewhere in this ordinance, unless specifically defined below or unless a different meaning is clearly intended within the context of this section:

(a) Building: Building is defined as any structure used or intended to be used for supporting or sheltering any use or occupancy.

(b) Demolition Review Committee: A committee of the Heritage Commission comprised of three (3) members of the commission and two (2) alternates appointed by the chair of the Commission.

(c) Demolition: The act of pulling down, destroying, razing, removing or relocating a building or commencing the work of total or substantial alteration or destruction with the intent of completing the same.

6.2.11.2 Criteria: Any building or part of a building in the Town of Amherst will fall under the terms of this article where:

(a) The building was constructed more than fifty (50) years before the date of application for demolition permit, or the age of the building is unknown; or

(b) The building is listed or is eligible for listing in the National Register of Historic Places or state or local historic registers or surveys; or,

(c) The building is otherwise of significant historic or architectural interest.

6.2.11.3 Procedure:

(a) When an application for a demolition permit, a building permit involving demolition, or a non-residential site plan review involving demolition is made, or a formal written application is submitted to the Board of Selectmen, Planning Board or Planning Director for a determination under this article, the Planning Director shall immediately forward a copy of such application to the chairs of the Heritage Commission and the Demolition Review Committee. The Demolition Review Committee shall conduct a preliminary review of such application to determine whether to proceed with a formal review pursuant to its regulations. The Demolition Review Committee shall notify the Planning Director of its decision within 5 business days of such application. Upon receipt of timely notice of formal review, the Planning Director shall not approve or authorize such application until such time as he or she receives notification from the Demolition Review Committee of the outcome of its review or after 60 days have passed, whichever occurs soonest.

(b) Nothing in this section shall be construed to prevent or delay demolition where the building has been determined by the Planning Director to be a public hazard and that immediate demolition is necessary to mitigate that hazard.

*(The Amherst Planning Board disapproves the above amendment)*

Given under our hands and seal this 17<sup>th</sup> day of January, 2012.

Bruce Bowler, Chairman  
Dwight Brew, Vice Chairman  
Brad Galinson  
Thomas Grella  
George Infanti

A true copy of Warrant – ATTEST

Bruce Bowler, Chairman  
Dwight Brew, Vice Chairman  
Brad Galinson  
Thomas Grella  
George Infanti