



Town of Amherst, NH  
Cemetery Trustee Meeting  
22 Dodge Rd  
November 16, 2023  
9:00 AM

1 Call to Order at 9:00 am on October 19, 2023

2 Marie Grella, Chairperson; Cynthia Dokmo, member; Lisa Eastland, member; Joe Jordan  
3 Pat Delisle and citizen Ted Landon attending.

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5 **Citizen Forum:** No citizens present.

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7 **Minutes:** Lisa makes a motion to approve the minutes of October 19, 2023, seconded by  
8 Cynthia Dokmo. All in favor, motion passes.

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10 **Citizen Forum:** Ted would like to talk to the Trustees about Knott's Landcare and the  
11 trimming at Meadowview Cemetery. Marie let Ted know that Eric Slosek spoke to Knotts they  
12 had been hitting the rods that the flags are on. Marie feels that if the flags are put of the smaller  
13 side of the stones and in between the stones they will not get hit as often. Ted asks about  
14 removing the flowers that are dead. Marie states that they can be thrown away. Ted asks about  
15 the memorabilia that is left near the stones. Marie asks that things get put on top of the stones.  
16 There are some new plants in the back corner of Meadowview Cemetery, an evergreen that will  
17 need to be removed.

18  
19 **Invoice from Town:** The actual budget was \$65,742.64 less the \$300 for tomb fee is also based  
20 on the fact that the budget is from July to June where the contract year is for May to September,  
21 splitting 2 budget years.

22  
23 **Budget:**

24 Budget items are discussed, outside hire, wages. Next 2 weeks they will be reviewing the  
25 budget and December the final is expected. This line was increased 3% based on historical  
26 the increases and the unknown because the budget is from July to June where the contract  
27 year is for May to September, splitting 2 budget years. Supplies went up \$4,000, the average  
28 over the last 3 years would be \$4,500. but they feel \$4,000 would be sufficient. The water  
29 usage will be way up. There was a leak at Meadowview and was undetected. it was determine  
30 that the line between the meter and the distribution box or the fourth line that is going out.  
31 Joe would like to energize the lines independently to find the leak. Lisa asks if they should  
32 increase that line in the budget. Joe says that the leaks repairs are pretty inexpensive. Worse  
33 case would be that they found multiple leaks. If the supply line is increased by \$550 that  
34 should cover the repairs. Cynthia would line to replace the complete line with the leak. Lisa  
35 suggests that this is part of the strategic plan and replace one line each year.

36  
37 **Meeting Schedule:** The Cemetery Trustees will meet 4 times a year; April, June, August and  
38 October on the third Thursday of each month

39  
40 **Town Invoice:** Lisa makes a motion to pay the town invoice of \$50,892.64 from the funds;  
41 Wilkins fund 5,089.26, from the Putnam fund \$2,544.63, Perpetual Care fund \$38,678.41,  
42 from the Unrestricted fund \$4,580.34. Cynthia seconds the motion, all in favor, motion  
43 passes.

44  
45 The meeting is adjourned at 8:45am.



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46 Next meeting will be November 16 at 7:30am.  
47 Respectfully submitted,  
48 Pat Delisle

DRAFT