



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, August 14, 2023, 5:00PM

Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo, Selectman Pray, and Selectman Grella

1. Call to Order

Chairman Peter Lyon called the meeting to order at 5:00 p.m.

2. Non-Public Session, pursuant to RSA 91-A:3 II (b) The hiring of any person as a public employee.

2.1. Interview

Other persons present: Town Administrator Shankle, Finance Director Debbie Bender, and a candidate for the Finance Director position.

A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to enter into Non-Public Session, pursuant to RSA 91-A:3 II (b).

Roll Call Vote: Lyon - aye, Stoughton - aye, D'Angelo - aye, Pray - aye, and Grella - aye. Voting: 5-0-0; motion carried unanimously.

The Board interviewed a candidate for Finance Director and discussed the same after the departure of the candidate. No votes were taken, and no final decisions were made.

A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to exit Non-Public Session.

Roll Call Vote: Lyon - aye, Stoughton - aye, D'Angelo - aye, Pray - aye, and Grella - aye. Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to recess the meeting at 5:35pm.

Voting: 5-0-0; motion carried unanimously.

The Board called the public meeting back to order at 6:30pm.

3. Pledge of Allegiance – led by Joe Jordan, Assistant DPW Director.

4. Citizen's Forum

37 Brendan Farrell, 84 Boston Post Road, asked what is being done in the interim to protect
38 pedestrian citizens in the Village from ongoing speeding issues, while studies are being
39 conducted.

40
41 Chairman Lyon stated that the Board has had many conversations about this topic during
42 various public meetings. Chief Reams has assured the Board that the Police Department is
43 going to great lengths to enforce speeding in the Village and throughout Town. The Board has
44 formed a Village Streets Committee in order to study these issues and report back. Short-term
45 adjustments will also be entertained.

46
47 Mr. Farrell stated that Chief Reams is understaffed and under-resourced. The Town pays less
48 for patrolmen than other towns in the area. He asked how the speed limit can be enforced with
49 only two radio cars.

50
51 Chairman Lyon stated that the Police Department is doing the best it can with the resources it
52 has. Chief Reams has worked hard to fully staff the Department. Mr. Farrell stated that this is
53 not good enough to protect the Town's streets.

54
55 Mr. Farrell stated that he has emailed individuals on the Board but has only received
56 responses from Selectman Pray and Selectman Grella. He asked what the Board's policy is for
57 responding to inquiries. Chairman Lyon stated that the Board meets publicly twice a month,
58 and any citizen is welcome to attend those meetings to speak to the Board. Citizens are also
59 welcome to send emails to the Board. He is aware of the emails sent by Mr. Farrell and noted
60 that responses were sent by Selectman Pray, Town Administrator Shankle, Chief Reams, and
61 that Mr. Farrell was visited by Selectman Grella. He stated that Mr. Farrell will likely not
62 receive individual responses from each person he emails.

63
64 Mr. Farrell stated that this is a Town of 11,000 people. He asked why Board members cannot
65 respond to an email from a concerned citizen in a Town of this size. The incoming Police
66 Chief sat with him today for an hour and that is what he expects from leadership in this Town.

67
68 Mike Dineen, 83 Boston Post Road, stated that he has seen traffic and speed increase in his
69 time living in his home. He believes that some of the volume of traffic consists of non-
70 commercial traffic from those who live north of the Village and use it as a cut-through. He
71 believes that someone is going to get hurt in the Village due to speeding traffic. The Town can
72 do something about this. The Police Department needs to step up its game in terms of
73 speeding enforcement in Town. The cut-through traffic also needs to be addressed. Chairman
74 Lyon stated that ideas are being explored by the Village Streets Committee and will be
75 addressed by the Board.

76
77 Selectman Stoughton stated that one particular individual was placed on the Village Streets
78 Committee because he has young children and walks them through the Village. The
79 Committee and the Board share the citizens' concerns made this evening. The Committee has
80 a lot of work ahead of it and it is unclear when recommendations will be made. The Board and
81 the Committee have the same goals as the citizens this evening.

Selectman Pray stated that there are long-term solutions being discussed by the Committee and there are short-term actions being considered. The DPW Director is considering 3D crosswalks and the Police Department has been considering no-thru trucking for the Village. Regarding speed bumps, the DPW Director has spoken to other towns that have pulled them up due to noise. There is more Police enforcement that is ongoing, an electronic speed sign installed, along with reduced speed in areas of the Village.

Mr. Dineen explained that he has a very clear view of the electronic speed sign and does not often see anyone slow down for it. Selectman Pray stated that studies show it is effective. Stop signs have been shown not to be effective.

Chairman Lyon stated that three members of the Village Streets Committee were in the audience to hear these concerns.

Doug Chabinsky, 89 Boston Post Road, stated that by 9:30am this morning, he counted 50 20-ton dump trucks passing through the Village. He would like for no-thru trucking to be seriously considered. Most cars are not the ones speeding; it is the larger trucks. Eliminating thru-trucking would reduce much of the concern. Chairman Lyon asked Mr. Chabinsky what his experience was during the weeks when the bridge was closed on Mont Vernon Road. Mr. Chabinsky stated that he experienced quiet and less traffic. As soon as the work was done, truck traffic resumed.

Selectman Stoughton explained that the idea of prohibiting trucks in the Village is actively being considered by the Board. The Nashua Regional Planning Commission (NRPC) is currently conducting a study for two reasons; one, because the Board wants to make sure that a potential ban would be enforceable, and two because traffic would have to go somewhere else, and it is important to fully understand this. NRPC explained that the bridge needed to be reopened to be able to complete the study. This is an active item that the Board is tracking.

Chief Reams stated that reports from the Police Department or through the Highway Safety Committee are a matter of record and almost all of the data has been reported on. He explained that he has some new information regarding the short-term effect of trying to make an impact on speeding by reducing the speed limit along the section of road in the Village. In the first three days, this allowed officers to stop approximately a dozen cars in both directions that would not otherwise have been within a threshold for enforcement action. The speed limit change is having its intended effect. He stated that he cannot comment on how many tickets were written. Approximately 9% of the cars that officers stop in Town receive tickets. The thrust is to change driver behavior in a positive manner. The intent is to balance the needs of people feeling safe in their homes while also making sure that all of the townspeople who use the rest of the roads in Town are safe.

5. Board of Selectmen, Appointments of the Capital Improvement Committee

Committee Members

5.1. CIP Members for appointment

Chairman Lyon explained that the Capital Improvement Committee meets annually ahead of the budgeting process. There are two vacancies on the Committee, one from the Ways &

Means Committee, and one from a citizen position. The first meeting of the Committee is on Thursday at 4:00pm. It is hoped that the vacancies can be filled shortly.

The current Committee makeup is as follows:

Tom Silvia, Planning Board Rep (Term Expires 2024)

Amy Facey, SAU Rep (Term Expires 2024)

Jason White (Tom Gauthier, Alt), Amherst School Board Rep (Term Expires 2024)

Dan Veilleux (John Glover, Alt.), Souhegan School Board Rep (Term Expires 2024)

John D'Angelo, BOS Ex-Officio (William Stoughton, Alt.) (Voting)

Vacant, Town Ways & Means Committee Rep. (Term Expires 2024)

Vacancy, Citizen Member (Term Expires 2024)

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Stoughton to appoint the Capital Improvement slate as recommended.

Voting: 5-0-0; motion carried unanimously.

6. Administration

6.1 Administrative Updates

Town Administrator Shankle stated that he recently received an email from NRPC with an overview of the proposed analysis study and recommendations that will follow for the trucking item. He also noted that Comcast has changed the channel listings and the Town station is now Channel 6. He explained that the School Campus sidepath project was not selected to receive federal funding. The AV Upgrade Committee for Town Hall has put together an RFP with more details for the project and agreed to move forward with the RFP at this time. Residences on Thornton Ferry I have been contacted by Sanborn Head for additional well testing. He spoke to a district representative from T-Mobile who agreed to review the Town's cell towers to see if there is an issue. Regarding the Mont Vernon ambulance contract, he has not yet received the contract but plans to review it before calling the Mont Vernon Town Administrator to discuss it.

6.2. FY25 Budget Timeline DRAFT

The Board reviewed the FY25 budget timeline. The Board will begin listening to strategic plans starting on September 11th.

6.3. Approval of Updated Impact Fee Schedule

Chairman Lyon explained that approximately three years ago the Board adopted an impact fee schedule. This has been recently updated by Bruce Mayberry. The proposed update was reviewed by the Planning Board. Selectman Stoughton stated that the Planning Board is recommending adopting the updated impact fee schedule.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to adopt the updated impact fee schedule contained in the May 18, 2023 report by BCM

Planning, LLC.

Voting: 5-0-0; motion carried unanimously.

177
178 **6.4. Hiring, Police Chief**
179

180 Chairman Lyon explained that Chief Reams announced his intent to retire on August 30th. He
181 is recommending that his second in command, Captain Ciampoli, be promoted to Chief. The
182 Board has had an opportunity to discuss this recommendation and to interview Captain
183 Ciampoli.
184

185 *A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to*
186 *approve the promotion of Anthony Ciampoli to Chief of Police, Grade 19 Step 10 with the*
187 *intent to move him to Step 11 in six months, effective August 31st.*

188 *Voting: 5-0-0; motion carried unanimously.*
189

190 **7. Staff Reports**

191 **7.1 Economic Revitalization Zone (ERZ) Renewal**
192

193 Selectman Stoughton explained that there are four Economic Revitalization Zones (ERZs)
194 designated in Town. The effect of this is that businesses in these Zones which improve their
195 facilities and add jobs receive State tax credits. There is no cost to the Town in doing this.
196 Every five years the Town has to renew the designation or change it. The Planning Board
197 reviewed this and discussed it with the State in order to understand the effect. At this time, the
198 Planning Board is recommending that the Board take action and redesignate the same Zones.
199 There are currently two companies taking advantage of the tax credits in the ERZs.
200

201 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Pray to renew*
202 *the previously granted ERZ designations of the Route 101 ERZ, the Route 101A ERZ, the*
203 *Meeting Place ERZ, and the LaBelle Winery ERZ, and certify the same to the State.*

204 *Voting: 5-0-0; motion carried unanimously.*
205

206 **7.2. FY24 Cruiser Bids**
207

208 Chief Reams stated that only one bid was obtained for the Department's FY24 cruiser bid
209 request. Three bidders were solicited but two of them were not heard back from. The
210 recommendation is to approve the bid to Northwest Hills Chrysler Dodge Jeep Ram. This
211 company was the lowest bidder for the last couple of years as well.
212

213 *A MOTION was made by Selectman Grella and SECONDED by Selectman Pray to award the*
214 *FY24 cruiser bid to Northwest Hills CDJR in the amount of \$85,748.40.*

215 *Voting: 5-0-0; motion carried unanimously.*
216

217 **7.3. Cruiser Upfit Bid Approval**
218

219 Chief Reams explained that this bid is to outfit the stock cruisers that the Department receives.
220 Two FY23 cruisers were received last year, and this is a build for one of them. There is only a
221 difference of approximately \$15 between the two bids, and the proximity of the new bidder in
222 Bedford, NH leads to it being the recommended bid. The Department only received two bids
223 for this item.

A *MOTION* was made by Selectman Stoughton and *SECONDED* by Selectman Grella to award the cruiser upfit bid to Global Public Safety in the amount of \$9,744. Voting: 5-0-0; motion carried unanimously.

7.4. IRS resolution of back taxes due.

Debbie Bender, Finance Director, explained that the Town had an issue with some payroll tax payments to the IRS. This was likely due to a lapse in knowledge between Staff changeovers. Someone from the IRS came to help Staff with this item, and it has since been resolved. This involved some penalties and interest. She requested an abatement of the penalties, totaling approximately \$42,000, from the IRS. The Town should be receiving a check from the IRS for \$18,885 which represents the amount the IRS agreed to abate.

The Board thanked Debbie Bender for resolving this item.

7.8. Treasurer - Job Description – *The Board took up this item at this time.*

The Board discussed the Treasurer's job description. There has been input from Debbie Bender, Liz Overholt (current Treasurer), Jennifer Stover (Executive Assistant), Selectmen Pray, and Gail Stout (Tax Collector).

Selectman Pray explained that, per the RSA, there are separate duties for the Treasurer to report to the Town and then to report to the Selectmen. These duties were combined in this job description, and she would like to see them remain separate. Also, per the RSA, there should be a report made by the Treasurer to the Department of Revenue Administration. Debbie Bender noted that the RSA will be attached to the job description.

The Board agreed to review a finalized job description and discuss the stipend for this position at its next meeting.

7.7. ARPA – Spending – *The Board took up this item at this time.*

The Board reviewed the ARPA spending document. Debbie Bender explained that most of the ARPA fund expenses already approved have been paid. This left the Town with \$992,998.39 to spend. The Board discussed the numbers for the Pennichuck water main extension. Much of this is unknown until the second Sanborn Head study is complete.

Selectman Stoughton asked about the streetlight LED expenses. Debbie Bender explained that the contract price was approximately \$52,000 but Eversource offered a rebate of \$13,300 which was applied to the invoice directly.

Selectman Stoughton asked about a potential \$68,000 to be allocated for a DPW excavator. Debbie Bender explained that she believes the DPW Director is going to be able to handle this through the budget. Selectman Stoughton asked for this to be double checked.

Selectman Stoughton explained that there is a potential that the Town may be asked to remove soil and/or cap an area at the Fire Department due to the PFAS issues. There will likely also be additional legal expenses for the PFAS lawyers. As these numbers are yet unknown, he suggested continuing this discussion on further ARPA spending for approximately three months.

7.5. Bike/Ped Update to Baboosic Greenway 02 project

Chris Buchanan, Chair of the Bicycle & Pedestrian Advisory Committee, explained that the Committee continues to try to build a backbone for a bicycle/pedestrian network to allow people to get around Town in a safe manner. The philosophy in the Committee's Master Plan is to do this in a cost-effective way. One way to do this is to improve road treatments while road work is being done and the other is to try to obtain grant funding. Improvements during road work are estimated at approximately 60% cost savings and almost all grant programs offer approximately 80% cost savings. He explained that in 2017 the Town applied for grant funding for the rehabilitation of a rail trail between Baboosic Lake Road and Walnut Hill Road. The Town was fortunate to have this project accepted into the schedule for the State's 10 Year Plan, with a projected start date of between 2026-2029. A few weeks ago, the Department of Transportation (DOT) offered an opportunity to move the project forward to the current time. The DOT is waiting to find out if there is a desire by the Town to move this forward. If so, the DOT will draft an agreement for the Town's legal counsel to review. The project contains two miles along Baboosic Lake Road at the Route 101 onramp over to Walnut Hill Road. The project would likely take at least three years to complete. The Town would be required to have an on-call engineer to oversee the project. The Town would report on a monthly basis to the State regarding how much is expended on this particular project and the State would then reimburse \$0.80 on each dollar. Over the course of a 3-4-year project the 20% match would be paid on a monthly basis, with an 80% reimbursement by the State. This would be a Town-managed project, required to be done by a civil engineer, with help from the State, if needed. The State is currently offering 80% on the dollar for whatever the project costs. Much of the areas for this project are already Town-owned and usable. This proposal from the State is extremely unusual. He stated that he has never heard of a project moving from the State's 10 Year Plan to the present.

In response to a question from Chairman Lyon, Chris Buchanan stated that the project has a \$730,000 budget, with an 80% match of \$584,000 being covered by the State, resulting in a \$146,000 or 20% local match to be spread over the period of the program. This project budget is backloaded, with the first two years being fairly inexpensive and the construction phase usually bearing most of the weight.

Chairman Lyon stated that the Board needs to determine how to appropriate the \$146,000 whether it be through a warrant article, budget, or ARPA funding. Chris Buchanan stated that the State would likely not find a warrant article to be acceptable funding. The State would like a commitment from the Town. In 2022, the Department of Treasury issued a statement that this type of project is explicitly an allowable expense for ARPA funding. If the Board is interested in pursuing this opportunity, the DPW would communicate with the DOT stating the interest and the DOT would then draft an agreement for the Town to entertain. There is no

specific deadline, other than that the DOT is enthusiastic about starting this project as soon as the Town wants.

Selectman D'Angelo stated that he is supportive of the concept. While Amherst owns a lot of the land involved, there are also sections that the Town does not currently have easements on or own. Part of the work in the first two years would be to obtain the remaining easements. He asked if this will likely be a problem. Chris Buchanan stated that there are rumors that some people may not be interested in participating but he has not personally had a single conversation with any owner along the route. The Committee usually tries to have conversations with landowners to see if they are willing to donate an easement. If they are not interested, the project can go around the property, the landowner can be offered compensation for an easement, or the project cannot go through that area. If a person is not interested in participating, unfortunately this has often led to those project segments being abandoned and opportunities with enthusiastic landowners being lost.

Selectman D'Angelo suggested a structured approach to make sure all the necessary easements are available to allow this to happen. Chris Buchanan stated that it will be the responsibility of the on-call engineer to facilitate that process. Selectman D'Angelo stated that he sees nothing wrong with pursuing the contract for review.

Selectman Pray asked when the Town would become fully committed to the project. Chris Buchanan stated that this would happen when the agreement is signed with the DOT. This could likely occur by the fall.

Selectman Stoughton asked how recent the \$730,000 estimate is. Chris Buchanan stated that this estimate is from 2017. He does not know what today's estimate would be. This would be the first step for the State to determine. Selectman Stoughton asked if the revised estimate would occur before the Town signs onto this agreement. Chris Buchanan stated that it likely would not. This information can be requested from the State. Selectman Stoughton stated that he is supportive of the concept but first wants to have a reliable estimate.

Selectman Stoughton asked if eminent domain is being considered if voluntary easements are not granted. Chris Buchanan noted that this is a power available to the State, if requested by the Town, as this is a Town-managed project.

Selectman Stoughton asked for an update on the proposed multimodal path from the traffic light on Amherst Street up to the start of this project. Chris Buchanan explained that the project gained preliminary approval and met the threshold for the CMAQ grant program. The DOT reviewed it and also said that it can be placed in the 10 Year Plan as a CMAQ-funded project. Results of this grant will not be received until likely next July. The Town has not yet committed to that project.

Selectman Stoughton stated that he would like to know the spend plan versus time for these projects. He would like to see a reliable budget and phasing for how the money would be spent over the course of the project. Chris Buchanan stated that he would get this information from the State.

Selectman Grella asked if the work will be done by a private contractor. Chris Buchanan stated that this is generally correct, and the Town will oversee the work.

Chairman Lyon stated that his concerns are the timeline, the funding, when a current estimate will be received, and the acquiring of rights of way. He requested Chris Buchanan to come back on the 28th with additional information.

Town Administrator Shankle asked if the Town will be required to finish this project at any cost, including the use of eminent domain. Chris Buchanan stated that he would ask this of the State. A significant portion of the proposed project budget is for right of way adjustments and purchases or deviations from the route. He stated that he believes the Town could stipulate its terms as part of the agreement with the State.

Selectman Stoughton asked if the Town-owned land along the route is restricted in any way. Rob Clemens, Amherst Conservation Commission, stated that the Town holds titles and deeds to much of this path and does not believe there is anything to prevent this project from going ahead. The Conservation Commission stated in a letter to the State two years ago that it was supportive of this project.

Joe Jordan, Assistant DPW Director, stated that the DPW is willing to help in the short term for staffing needs regarding this project.

7.6. DPW Magnesium Contract & Equipment

Joe Jordan reviewed the magnesium contract with the Board. At the end of the second third-year extension, if the Town purchased the minimum 90,000 gallons, the equipment shall be transferred to the Town. The fuel surcharge does not apply, if this is purchased through the State contract. The freight charge for the equipment includes a one-time fee of \$1,653.

Selectman Grella asked if this could be sold to other local towns. Joe Jordan stated that this could likely be okay, but he is not sure the Town would want to do so.

A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to award the contract for the purchase of magnesium chloride equipment and materials to Innovative Surface Solutions. Further, to authorize the DPW Director or his designee to sign the related paperwork.

Voting: 5-0-0; motion carried unanimously.

8. Approvals

8.1 2023 Tax Exempt Property List

Selectman Stoughton explained that the annual list of tax-exempt properties is enclosed for the Board's review and approval. Seven applicants submitted applications beyond the statutory deadline of April 15, 2023. These seven applicants were given the opportunity to provide written evidence of accident, mistake, or misfortune for the late filing as outlined in RSA 72:23-c. Those responses are included in the Board Packet. It is the Assessor's opinion that these seven properties should be taxed for the 2023 tax year due to the late filing. However,

these seven properties have submitted letters stating they were prevented from timely filing by accident, mistake, or misfortune. The Board has the authority to accept the evidence of accident, mistake, or misfortune in accordance with RSA 72:23- c and approve the applications if they are so inclined for the 2023 tax year. A proactive notification process and increased enforcement of the statutory deadline is the goal of the Assessing Department for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the 2023 list of tax-exempt properties as submitted, with the adjustment of adding the seven entities that provided evidence of accident, evidence, or misfortune onto the list. Voting: 5-0-0; motion carried unanimously.

8.2. ASSESSING

Timber Tax Levy

Item A. The attached is a Timber Tax Levy and Certification of Yield Tax to be collected by the Tax Collector for the cutting of timber. The Department of Revenue provides the stumpage values that are used to calculate the tax.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve and sign the Timber Tax Levy and Certification of Yield Tax in the amount of \$166.85 for Map 004, Lot 122-000.

Voting: 5-0-0; motion carried unanimously.

Land Use Change Tax

Item B. The attached is form A-5 Land Use Change Tax release. This is a Land Use Tax Release for Map 005, Lot 051-000 which no longer qualifies for Current Use due to lack of the 10-acre minimum to qualify for current use assessment. The Assessor has recommended approving the Land Use Change Tax in the amount of \$21,060.00.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to accept the recommendation of the Assessor and release the acreage of Map 5, Lot 051-000 from current use and issue the land use change tax in the amount of \$21,060.00.

Voting: 5-0-0; motion carried unanimously.

Solar Exemption

Item C. The Assessor has reviewed the attached Solar Exemption Application provided and the applicant qualifies for the Tax Exemption under RSA 72:62 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the solar exemption in the amount of \$17,500 for Map 002, Lot 121-003 commencing in tax year 2024.

Voting: 5-0-0; motion carried unanimously.

8.3. Use of Town Common, Halloween 2023 Boy Scout Troop 613 Annual Hot dog and chili sale

A MOTION was made by Chairman Lyon and SECONDED by Selectman Stoughton to approve the Town Common Use Request of Boy Scout Troop 613 's Annual Hot Dog and Chili Sale on the Green on October 31, 2023 from 3-9pm, noting that a safety inspection by Fire Rescue that evening is required.
Voting: 5-0-0; motion carried unanimously.

8.4. Hawkers and Peddlers Permit, Lyndsey Buchanan, Amherst German Christmas Market

A MOTION was made by Chairman Lyon and SECONDED by Selectman Pray to approve a Hawkers and Peddlers Permit for Lyndsey Buchanan and the Amherst German Christmas Market for December 9, 2023, with a rain date of December 16, 2023.
Voting: 5-0-0; motion carried unanimously.

Town Administrator Shankle noted that he received an email from the Secretary of State's Office that, effective September 1, 2023, a State license requirement for Hawkers and Peddlers Permits will be repealed. Towns may still require permits as they wish. Chairman Lyon noted that there is a local Town ordinance that requires a permit, separate from the State statute.

8.5. Payroll, AP, and Minutes

Payroll

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$3,410.67 dated June 15, 2023, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$298,405.88 dated July 13, 2023, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$288,629.52 dated July 27, 2023, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$2,499.63 dated July 27, 2023, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$170,647.99 dated August 2, 2023, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Payroll Manifest in the amount of \$290,530.47 dated August 10, 2023, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

Accounts Payable

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$37,104.17 dated July 5, 2023, subject to review and audit. (NH DMV)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$605,604.17 dated July 5, 2023, subject to review and audit. (Vendors)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$77,634.34 dated July 6, 2023, subject to review and audit. (Vendors)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$883,584.54 dated July 19, 2023, subject to review and audit. (Vendors)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$388,941.61 dated July 20, 2023, subject to review and audit. (Vendors)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$431,530.28 dated July 20, 2023, subject to review and audit. (Vendors)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$3,445,738.00 dated August 1, 2023, subject to review and audit. (Schools)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$34,257.19 dated August 1, 2023, subject to review and audit. (NH DMV)

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$25,000.00 dated August 1, 2023, subject to review and audit. (Vendors)
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$33,231.35 dated July 27, 2023, subject to review and audit. (NH DMV)
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$306,996.14 dated August 1, 2023, subject to review and audit. (Vendors)
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$22,028.09 dated August 2, 2023, subject to review and audit. (Vendors)
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY23 Accounts Payable Manifest in the amount of \$6,900.07 dated July 6, 2023, subject to review and audit. (Vendors)
Voting: 5-0-0; motion carried unanimously.

Minutes

A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of July 20, 2023.
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of July 24, 2023, as amended.
Voting: 5-0-0; motion carried unanimously.

9. Action Items

9.1 Action Item List

The Board reviewed its action item list and added new items to it, as discussed during the meeting.

10. Old/New Business

Selectman Stoughton stated that the Energy Committee met and elected a Chair. The Committee has meetings scheduled with two energy aggregators at future meetings. Also, August 24th is Amherst Night at the Fisher Cats game. Selectman Grella will be throwing out the opening pitch. He encouraged all to attend.

Selectman Grella noted that the Village Streets Study Committee will meet next week.

11. Adjournment

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to adjourn the meeting at 8:34pm.

Voting: 5-0-0; motion carried unanimously.

NEXT MEETING: August 22, 2023

Selectman Bill Stoughton

Date