



**Amherst Bicycle & Pedestrian
Advisory Committee**

Meeting Minutes - APPROVED
March 7, 2024

1 Meeting attendees: Chris Buchanan, Rick Katzenberg, Chris Shenk, Judy Shenk, Tom
2 Christensen

3
4 Staff present: Kristan Patenaude – Recording Secretary (remote)

5
6 Chris Buchanan called the meeting to order at 7:04pm.

7
8 Tom Cook introduced himself to the Committee and expressed interest in joining the
9 Committee.

10
11 **1. Review membership, select officers**

12
13 Chris Buchanan noted that some members' terms expire in 2024 and these people will be up
14 for renewal. Letters expressing interest should be sent to Jennifer Stover, Executive Assistant.
15 Chris Buchanan noted that this will be his last meeting as a voting member, as he will be away
16 from the Town for some years. The Committee still needs approximately 2-3 people to join to
17 have a full roster.

18
19 **Chris Buchanan moved to nominate Wendy Rannenberg as Chair of the Committee**
20 **and Rick Katzenberg as Vice Chair of the Committee. Seconded by Judy Shenk.**
21 **Vote: 5-0-0, motion carried unanimously.**

22
23 **2. Update status on Warrant Articles, placement of signs**

24
25 Chris Buchanan explained that the Committee has two relevant Warrant Articles on the ballot.
26 Article 30 seeks to raise \$75,000 for the Multimodal Capital Reserve Fund for the multimodal
27 path in the school campus area. There are grant opportunities available if the 20% can be
28 raised by the Town. This Article is the third and last funding opportunity needed.

29
30 In 2018, the Town submitted a project to the Department of Transportation's 10 Year Plan
31 program to complete a portion of rail trail between Birch Park and Walnut Hill Road, with a
32 spur to the Post Office. The Department of Transportation moved their funding up and are
33 offering to move forward with the project earlier than anticipated. Article 35 is a referendum
34 for the Town to go into an agreement with the Department of Transportation to move forward
35 with the project. There are no dollars associated with the Article. It will give the Board of
36 Selectmen direction about whether or not to participate in the project.

37

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38 The Committee discussed getting the word out regarding these Warrant Articles.

39

40 **3. Update on current projects, grant applications**

41

42 Chris Buchanan stated that the NH Community Development Finance Authority (CDFA) has
43 a grant opportunity this spring that the Committee may be interested in. The Committee
44 agreed to move forward with creating an application package for this grant.

45

46 **4. Meeting schedule**

47

48 The next meeting will be April 9, 2024.

49

50 **5. Approval of minutes of November 14, 2023**

51

52 **Chris Shenk moved to approve the meeting minutes of November 14, 2023, as**
53 **presented. Seconded by Judy Shenk.**

54 **Vote: 5-0-0, motion carried unanimously.**

55

56 **6. Other Business**

57

58 Chris Buchanan updated the Committee on the counters along the Amherst Street side path.

59

60 Chris Buchanan explained that Ken Clinton, Meridian Land Services, has provided a quote for
61 surveying the rail trail in the area of Camp Young Judaea and Bedford.

62

63 Chris Shenk noted that a portion of the rail trail in the area of their property has been legally
64 finalized.

65

66 **7. Adjournment**

67

68 **Rick Katzenberg moved to adjourn the meeting at 7:54pm. Seconded by Judy Shenk.**

69 **Vote: 5-0-0, motion carried unanimously.**

70

71 *Respectfully submitted,*

72 *Kristan Patenaude*